



École Hadley Junior High School
 Tel: 819-776-3158
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 www.hadleypwhs.com

Behaviour Matrix 2016/2017

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Area	Work Hard	Be Yourself	Do the Right Thing
Office Area	Complete report Be proactive Have a plan to turn it around	Be truthful Positive attitude Focus on yourself when in the office Accept responsibility and move on Follow through and attend your detention/other consequence	Report immediately when called/sent/late Follow adult directions Respect the school rules (electronics, dress code, etc.) Respect the office as a work space Maintain a respectful conversation towards adults (tone and voice)
Library	Work quietly Bring required materials Proper use of library resources i.e. Computers Ask for help Avoid distractions	Search appropriate sites (avoid games, music, etc.) Academic honesty (Plagiarism) Be inclusive Use proper language Help others Be respectful of others work space	Respect all property Listen and respect all adults and supervisors Leave the library the same as you entered Create a positive work environment Leave food or drink outside the library Reduce printing Return books in the same shape they were in
Landing/Comm on	Keep it clean Move safely and efficiently Avoid sitting in stairway Be courteous to others and visitors	Keep a positive attitude Accept responsibility and move on Talk quietly	Use appropriate language Report any bullying issues Be helpful to others Be respectful to others Display affection appropriately Follow teacher directions
Hallway	Walking at all times Follow dress code Arrive to class on time Go directly where you need to go Walk appropriately	Take pride in our school Respect the designated areas (Hadley and Philemon) Keep your personal space clean and organized Respect others sensitivity (Perfume, etc.) Model positive behaviour Give assistance when the opportunity arises	Pick up trash after yourself Allow others to go by Use inside voice Use electronic devices in a safe fashion Use Proper language Listen to staff Sit in designated areas Follow school rules (Hall passes, Late slips) Report bullying
Assemblies	Be attentive (Use your eyes and ears, not your voice) Remain seated until dismissed Sit in designated areas Participate (If applicable) Use spatial awareness	Support and encourage Follow event protocol Be open minded Be positive, safe and orderly Celebrate Success Be in control of yourself and actions Model positive behaviour	Use appropriate language and voice Turn off electronics Exit the assembly in an orderly, and timely manner when dismissed Follow instructions of admin and teachers Be Respectful!
Cafeteria	Clean up area Use proper designated eating areas Return to class using allocated hallways quietly Display affection appropriately	Make healthy food choices Pay for what you take Enjoy electronic devices responsibly	Respect others space Use inside voices Use proper manners while eating Clean up after yourself and others if necessary Use appropriate language Stand in line/ Wait your turn
Classroom	Listen to instructors Begin task when prompted Complete assigned work/ Homework on time Respect deadlines Build effective study skills Stay on task/ be engaged Keep organized : Use agenda or calendar Active participation	Ask for help or clarification when needed Respect yourself Set realistic goals Strive to improve each day (Academic, Social, Behaviour) Collaborate with others and contribute to class discussions Respect everyone's opinions	Respect others (Teachers, Students, Staff, etc.) Arrive on time and ready to work Arrive prepared Be supportive of your peers Use positive language Take responsibility for your actions/ mistakes Follow classroom specific rules Allow teachers to teach and students to learn
Bathroom	Use washroom for intended purpose When possible use washroom during non-class time Sign-out and return promptly to class Use time efficiently	Everyone has the right to a comfortable space, Be respectful Keep it clean, Clean up after yourself	Wash hands Flush Turn off the water Maintain a graffiti free area Report inappropriate or disrespectful behaviour



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School Grounds	Enjoy fresh air and physical activity Be aware of your surroundings Put trash in the right place Promote positive behaviour Keep it clean, put garbage in appropriate bins	Make positive peer choices (Avoid conflict) Be respectful towards people and property Respect individuality and diversity Be inclusive of others Stay out of trouble	Report unsafe behaviour to an adult Follow adult directions Follow school rules Engage in safe activities in safe areas Display affection properly
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