

**Hadley Junior High School  
Philemon Wright High School  
Joint Governing Board  
Wednesday, October 12, 2016**

**In Attendance**

**Parents**

Diane Carman, Chair  
Lauren Barbour, Vice-chair  
Helen Courchesne  
Rhonda Boucher  
Benoit Monette  
Mike Avon  
Zari Yaraghi

**Staff**

Brennan McConnell  
Christine Bacon  
Graeme Lachance  
Amanda Barnes  
Adam Leclair  
Amanda Barnes  
Dodie Payne, Principal  
Bill Rosseel, Vice Principal

**Guests**

Chris Schaler, WQSB Commissioner  
Lori Brown, teacher

**Absent**

Ashley Smith

5:33 pm start

**1. Agenda**

- 1.1 documenting electronic resolution, sent 27Sep2016 to Hadley GB members;  
“*Motion to approve the DFHS (cards and gifts sales) fundraiser from Ms. McHardy and Ms. Murphy in support of the PW girls volleyball team*”.

*PWHS-GB16/17 – 1 Motioned: Brennan McConnell, Zari Yaraghi - carried*

- 1.2 *Motion to approve agenda, with additions: 3.3 Conflict of interest, and Varia United Way presentation, and 4.8 video surveillance, 4.9 concussion policy, 4.9.i Sport Etudes program*

*PWHS-GB16/17 – 2 Motioned: Christine Bacon, Mike Avon - carried*

**2. Standing Committees**

2.1 Parent Committee (PC)

Selection of parent will be made at first meeting on Monday 17Oct2016 at PC.  
Parent Commissioners will be elected/selected

2.2 SEAC

Where there is more than one interested parent from a single school, they will be sent an email questionnaire and the selection will be made at PC.

**3. New Business**

3.1 Governing Board training

To be held next Wednesday 19 Oct 2016 at WQSB office; strongly recommended that all members and teachers attend.

### 3.2 Volleyball team trip (Lori Brown, Hadley JHS)

Requesting motion to approve travel for girls volleyball team to Queens's invitational Volleyball Tournament; Grade 11 to travel on Dec 9<sup>th</sup> (PD day) and compete Saturday Dec 2<sup>nd</sup>. Grade 9+10 girls will travel Saturday and compete on Sunday. The team will fundraise the cost to enter tournament; students will cover hotel and food.

*Motion to approve travel for students to volleyball tournament in Kingston, ON.;*  
*PWHS-GB16/17 -3 Motioned: Christine Bacon, Ben Monette - carried*

### 3.3 Conflict of interest - sec 70, Education Act

If you have a business or other interest that may be in conflict with your position of GB member please email Diane. Should a conflict arise over the course of a members term, it should be reported. Conflicts do not negate membership from GB; may limit ability to vote on certain motions.

## 4. Principal's Report

- 93 new registrations - 446 at Hadley 618 at Philemon
- Opened up new groups in Grade 9; some movement of students to equalize class sizes
- Surplus as of end of school year 2016; mostly grant monies. Surplus goes back to the WQSB.

### 4.1 Budget sec. 95, Education Act

- All revenues have not yet been put in, such as school fees which are being collected/submitted at a faster rate than last year.
- Some grants are not in the budget yet.
- Expenses not entered yet.
- Balance at this point in time is \$41,144.64
- Allocated budget was approved at the end of last year.
- Movement on electronic payment – we are still not able, but it is still being looked at by WQSB as a payment option.

### 4.2 School Success sec. 75, Education Act

This is the Annual Report. This was an assessment of 2015 2016 school success strategies. The school success plan for 2016/2017 will be presented next meeting. First Nations Metis Indigenous (FNMI) Committee to assess programs related to curriculum. Each goal will be evaluated block by block and scored green/yellow/red to determine outcomes

**Action item:** Org plan to be presented at subsequent meeting.

*Motion to approve School Success plan as presented by Principal Dodie Payne;*  
*PWHS-GB16/17 -4 Motion: Rhonda Boucher, Brennan McConnell - carried*

### 4.3 Anti-Bullying/Anti-Violence Plan sec. 75.1 Education Act

- Two goals – Student Voice and Celebrating Diversity
- Student voice- student government needed to draw out students opinions. Requires a team of teachers and a group of students
- Rainbow Alliance to give voice to LGBTQ students
- Looking into participating with We Schools
- Anti-bullying week Nov 13 -19<sup>th</sup> – Stand UP

- Wear Pink Wednesdays
- Indigenous Success play - plan
- Diversity of Learning – Universal Design for Learning
- Canada's 150 Birthday
- Lunchtime activities such as stone soup

Hadley/Philemon's policy on ABAV listing types of bullying, defines bullying and outlines reporting structure, actions to be taken and follow up.

*Motion to approve 2016/2017 ABAV Plan*

*PWHS-GB16/17 – 5 Motioned: Ben Monette, Adam Leclair - carried*

#### 4.4 Code of Conduct Sec. 76 Education Act

- Was approved last year; some changes were recommended change to dress code
- Appropriate to school and workplace
- Only positive and not violent messages, no drug references on clothing
- Undergarments not visible; mid-thigh length; no spaghetti straps or bare mid-riff
- Hats removed inside for safety
- Teachers are not responsible for enforcing dress code; if they have a question or concern it is emailed to administration to address with the student
- Creates a more respectful discussion and lets teachers teach

*Motion to amend the Code of Conduct policy to include changes in dress code reporting and action:*

*PWHS-GB16/17 – 6 Motioned: Christine Bacon, Ben Monette - carried*

**Action item:** Share new detention policy next meeting.

#### 4.5 Scheduling

Changes were made to the schedule for Grade 9 students.

- Increased population – opened 3 new sections.
- No new hires – current teachers were given new assignments.

#### 4.6 Calendar 2016/2017

- Important dates passed through school council
- info only for planning purposes

#### 4.7 Building

- Update - new cleaning company – struggling with maintaining a proper level of cleanliness. Improvements now noted.
- improvement projects are ongoing. Not all smart boards are all installed. Installations are happening at night, hopefully will be completed soon.

-school rentals *sec 93, Education Act*

i) Cafeteria Service - We don't charge a lot, hard to find someone to service the school. They have to be open from 8am -2 pm, serve hot water and follow the food guide. \$ 4388.00 with tax total of \$5000. Plus custodial total cost \$6385.00

ii) Ottawa Sport and Social – 7:15 pm – 8:15 pm Monday – Thursday  
Don't always use it, but it is rented.  
\$11520 plus \$2880 maintenance and taxes for a total \$16500.46

*Motion to approve school rentals i) and ii) above;  
PWHS-GB16/17 – 7 Motioned: Adam Leclair, Brennan McConnell - carried*

#### 4.8 Video Surveillance

Details of school Video Surveillance was shared by D. Payne. Principals have screens for live feeds; only ones with access to the inside cameras. Receptionist has control of all outside cameras.

#### 4.9 Concussion

“Heads Up” policy presented by D. Payne. HJ/PWHS based policy developed using guidelines set out by World Rugby Federation. Reported concussions that occur on and off school premises to be tracked within the school and shared within the phys.ed department. Collaboration between school, parents, students, who will need medical note to return to play.

*Motion to approve Heads Up concussion management policy:  
PWHS-GB16/17 - 8 Graeme Lachance, Christine Bacon - motion carried*

#### 4.9.1 Sport Etude

Some of the feeder schools were not notified that the program would not be running. Seemed to be a lot more people interested from the elementary level. The program is being considered for the 2017/2018 school year. Information sessions are scheduled. Inquiries should be directed to Dodie Payne.

#### 5. Varia

United Way Presentation – Commissioner C. Schaler  
Someone from United Way charitable organization would come to the school to explain how the fundraising campaign works and how we can access funds for projects in school. The presentation would be 15 minutes. Majority of GB would be interested in a presentation

**Action item:** add to New Business next meeting

Breakfast program has submitted a grant application for \$1000.00 from Metro grocery chain. School is moving to have Lindsay Place students run the Breakfast program.

**Action item:** write on the bottom of every agenda to bring donations for Breakfast Club

#### **Adjournment**

Motion to adjourn – 7:10 pm

*PWHS-GB16/17 - 9 Motion to adjourn: Mike Avon, Yari Zaraghi – carried*

Next meeting: November 16, 2016

***Our Mission: To Achieve Success through Education and Community***