



Discipline Policy, Behavioural Expectations and Policies for Hadley/Philemon students.



By the end of this session you will:

- Be aware of the Code & Conduct expectations of Hadley-Philemon students

École secondaire **HADLEY** Junior High School

École secondaire **Philemon Wright** High School



Top Reasons Students are seen in the Office



- Attendance
- Late to class
- Not prepared for class/Incomplete homework/assignments
- Electronics/Dress code/Hats & Hoodies
- Behaviour/Peer Relations



COMPULSORY SCHOOL ATTENDANCE



ATTENDANCE

EXPECTATION:

- Every child resident in Québec shall attend school from the first day of the school calendar in the school year following that in which he attains 6 years of age until the last day of the school calendar in the school year in which he attains 16 years of age or at the end of which he obtains a diploma awarded by the Minister, whichever occurs first.
(Quebec Basic School Regulations)

http://legisquebec.gouv.qc.ca/en/showdoc/cs/l-13.3?langCont=en#ga:l_i-gb:l_ii-h1

WHY:

- To provide opportunities for students with to socialize with peers and adults
- To qualify for the highest level of education possible
- To instruct

ACTIONS

ACTION 1:

- Parents/Guardians contact the school when the student is absent as soon as possible
- Staff takes attendance by period
- Attendance Officer contacts parents of 'Truant' students
- Hadley students receive a 3 day OSS for truancy. PW students receive 1x 40 min lunch detention per period missed

ACTION 2:

- School staff notify Admin of chronic attendance concern
- School staff/Admin reach out to parents (email, call, letter)
- Parent/student/school staff meeting
- School notifies Youth Protection of attendance concerns



LATE TO CLASS

Arrive on time to class

EXPECTATION:

- **Students are expected to be in assigned seat by second bell with all required materials (including Phys-ed).**

WHY:

- To avoid potential issues of harm as students rush to class at final bell
- So the full 50 minutes of teaching/learning time can be maximized.
- To ensure that each student is under the supervision of a staff member at all times.

CONSEQUENCE:

- (40 min)Lunch detention
- Students are permitted to eat/purchase lunch
- Students are permitted to do school work/read
 - Missed detention- two detentions assigned
 - Miss one of those two- 1 day In School Detention



Not prepared for class/Incomplete homework/assignments/comportment



Work Completion/Behaviour

- Students are expected to bring all required materials to class and use class time diligently and complete assigned work while the teacher is present.
- Work not completed during class time OR assigned for completion outside of class time is the responsibility of the student
- Preparation for quizzes and tests are the responsibility of the student outside of class time
- Students experiencing difficulty with assigned work should contact their teacher as soon as possible for support (see teacher, check website, attend remediation at lunch)
- Students are expected to follow the school Code & Conduct Expectations at all times

WHY:

- To improve time management skills
- To ensure that students receive the maximum exposure to curriculum for best learning as well as full evaluation

CONSEQUENCE :

- Student may be referred to office
- Teacher will contact home after 3 incidents
- (40 min)Lunch detention



Electronics, Dress Code, Hats & Hoodies



Cell Phones, iPODS & other electronics

EXPECTATION:

- Students cannot use of all portable electronic devices (ie. iPods, cameras, PSPs) and cell phones during class time and in classrooms during non-class time without permission from the teacher.

WHY:

- To allow students and teachers to concentrate on the full lesson
- To ensure the safety of all staff and students

ACTION:

- Student brings item to office for the day and picks it up at 3:30
- (40 min)Lunch detention
- Parents contacted for chronic issue

Dress Code Hats & Hoodies

EXPECTATION:

- Hadley-Philemon gear is welcome and encouraged. Only positive and non-violent images/phrases are allowed on clothing. No references to drugs or alcohol will be permitted. Under garments are not to be visible. Skirt and short length shorts must extend to the mid-thigh. Spaghetti straps and bare midriff's are not appropriate for the school or the workplace. Hats, hoodies and jackets are welcome outside and must be put in your locker once you enter the building (along with your bags).

WHY:

- To allow students and teachers to concentrate on the full lesson
- To ensure the safety of all staff and students

ACTION:

- Student will be asked to charge or borrow clothes
- Parents contacted for chronic issue



Behaviour/Peer Relations

EXPECTATION:

- To treat self, others and property with respect

WHY:

- To enhance learning and social expectations/interactions
- To ensure that the school environment is safe

ACTIONS:

- (40 min)Lunch detention
- In school Suspension
- Out of School Suspension
- Recommendation to Alt facility
- Recommendation for Discipline Committee

Physical Violence :

- (minimum 5 day OSS)
- Self-defense is not an option
 - (See Criminal Code of Canada)

Play fighting:

- star fish slap
- Kicking
- Pushing

Leaving Property/skipping classes

Smoking or possession of:

- Vape, cigarettes or lighters

Bus Issue:

- **On school time from moment student gets on bus in the morning until they are off at night**

Bullying vs One time Incident



Full school Policies can be found on our website:

<http://hadleypwhs.com//academics/policies.html>

WQSB policies can be found at:

<https://westernquebec.ca/resources/policies-and-official-documents/#5>

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