

**Hadley Junior High School
Philemon Wright High School
Joint Governing Board Minutes**

Wednesday, March 13, 2019

Governing Board Attendees

PWHS	Role	Attended	HJHS	Role	Attended
Sarah Cox	Chair (parent)	<input checked="" type="checkbox"/>	Erin Connell	Chair (parent)	<input type="checkbox"/>
Mike Avon	Vice-Chair (parent)	<input checked="" type="checkbox"/>	Erin Gowriluk	Vice-Chair (parent)	<input checked="" type="checkbox"/>
Emilia Toushek	Secretary (parent)	<input checked="" type="checkbox"/>	Siobhan Barr	Secretary (parent)	<input checked="" type="checkbox"/>
Rhonda Boucher	Parent Committee (parent)	<input checked="" type="checkbox"/>	Letitia Taylor	Parent Committee (parent)	<input checked="" type="checkbox"/>
Alice Birnbaum	Parent Committee Alt. (parent)	<input checked="" type="checkbox"/>	Penelope Van Dine	Parent Committee Alt. (Parent)	<input checked="" type="checkbox"/>
Ana Maria Monterroza	parent	<input checked="" type="checkbox"/>	Britta Nielsen	parent	<input type="checkbox"/>
Tiffany Walsh	parent	<input checked="" type="checkbox"/>	Frank Hall	parent	<input type="checkbox"/>
Amanda Kemp	Teacher	<input checked="" type="checkbox"/>	Amanda Kemp	Teacher	<input checked="" type="checkbox"/>
Emilie Giacomelli	Support Staff	<input checked="" type="checkbox"/>	Emilie Giacomelli	Support Staff	<input checked="" type="checkbox"/>
Amanda Barnes	Professional	<input checked="" type="checkbox"/>	Amanda Barnes	Professional	<input checked="" type="checkbox"/>
Ashley Smith	Professional	<input checked="" type="checkbox"/>	Ashley Smith	Professional	<input checked="" type="checkbox"/>
Adam Leclair	Teacher	<input checked="" type="checkbox"/>	Lori Brown	Teacher	<input checked="" type="checkbox"/>
Costin Stancescu	Teacher	<input checked="" type="checkbox"/>	Jen Christie	Teacher	<input checked="" type="checkbox"/>
Christine Bacon	Teacher	<input checked="" type="checkbox"/>	Sarah Acheson	Teacher	<input checked="" type="checkbox"/>
Brennan McConnell	Teacher	<input checked="" type="checkbox"/>	Colleen McKinnon	Teacher	<input checked="" type="checkbox"/>
			Darlene Doucet	Support Staff	<input type="checkbox"/>

Non-voting Members	Role	Attended
Dodie Payne	Principal	<input checked="" type="checkbox"/>
Bill Rosseel	Vice-Principal	<input checked="" type="checkbox"/>

Guests:

- Liam McWhinney (student)
- Laura Rickey

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1. Agenda/Minutes

1.1. Approval of agenda March 13, 2019

- *HJHS/18-19 #29 Motion to approve the agenda: Approved by Siobhan Barr, seconded by Penny Van Dine, motion carried.*
- *PWHS/18-19 #26: Motion to approve the agenda: Approved by Amanda Barnes, seconded by Mike Avon, motion carried.*

1.2. Approval of minutes January 16, 2018

- Minutes were updated as follows:
 - o Section 4.5 was updated to clarify that content will be taught by both school personnel and outside organizations
 - o The section detailing watching a video by UNESCO was updated to remove reference to benefits of a comprehensive sexuality education. The section now reads: “GB watched a video by UNESCO on comprehensive sexuality education (<https://youtube/eV92aLv-TGw>)”
- *HJHS/18-19 #30: Motion to approve the amended minutes: Approved by Siobhan Barr, seconded by Collen McKinnon, motion carried.*
- *PWHS/18-19 #27: Motion to approve the minutes: Approved by Alice Birnbaum, seconded by Christine Bacon, motion carried.*

2. Standing Committees

2.1. Student Government/Student Voice

- Following a conversation with Dodie Payne, Liam McWhinney, a PWHS student, attended the meeting.
 - o Liam will be a standing member with another student (the Education Act states that two students can participate in GB meetings)
 - o Voting status will be revisited at the next meeting
 - o Rhonda will invite Liam to the Parents Committee meetings as a student representative
- Carnival will be held the first week in May during the school day
 - o Organized by Grade 10/11 students
 - o Will require fundraising activities
 - o Money already raised by student government (approx. \$1,000) will be spent on Carnival
 - o Event will be promoted on morning announcements, via posters etc.
- Earth Day event planned – re-usable water bottles will be sold

2.2. Parent Committee:

- Our Assistant Director General, Ruth Ahern was away on holidays and our Director General Mike Dubeau, wasn't able to address two of our topics on the agenda: the Sex Education Curriculum and the Indigenous Parents' Interests and Needs: Follow-up.
- We approved the School Board 2019-2020 calendar.
- Our Director General, Mr. Mike Dubeau conducted a Governing Board Training on February 20th. He mentioned that the next Governing Board training will be given on November 4, 2019. We asked if he could move it up to October, as we

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feel it is extremely important that new members, parents, staff and administrators, understand the role of the Governing Boards.

- Rhonda Boucher was elected Vice Chair, Counsel of Commissioners for Western Quebec.

2.3. SEAC:

- As per its mandate, SEAC sent its recommendations to RAC regarding resource allocations for students with special needs. The recommendations outline the need to adapt the educational environment to diverse needs, to support collaboration between schools and parents, and to focus on early intervention.

2.4 EPCA:

- Rhonda indicated that, on Wednesday, March 20th, she'll be presenting on the EPCA's Brief on Bill 12 "An Act to clarify the scope of the right to free education and to allow the regulation of certain financial contributions that may be required"
- The CAQ deposited Bill 5 "An Act to amend the Education Act and other provisions regarding Preschool Education services for Students 4 years of age"
- We began gathering information for our brief and when we inquired when we would be presenting, the Ministry advised us that the presentations would not begin any time soon.
- The CAQ is also preparing a "Governance Bill" to come in late April or early May.

3. New Business

3.1 Ottawa Therapy Dogs

- Laura Rickey provided an overview of the program with the goal of starting this dog therapy program at the school. It is volunteer- based and fully insured.
- It is proposed that the dogs would be primarily used in the S01, S03 and guidance centers
- Students accessing the dogs would be pre-selected by the Guidance Department
- To address possible dog allergies, therapy sessions would be held in a room that is not designated as a classroom (e.g. connections room); janitorial staff will pay extra cleaning attention to these rooms.
- PWHS\HJHS is on the waiting list with the organization; the group is very busy so we are on the waiting list to be placed with a resource with this group.
- Dodie approached and received approval from the WQSB Human Resources office.
- Following approval at GB, Laura will continue communications with us
- Parental consent will depend on the students age (students 14 or older do not require parental consent in Quebec)
- The goal of the therapy will be highly individualized and assessed with Guidance team
- *HJHS/18-19 #31: Motion to approve moving forward with Ottawa Therapy Dogs: Approved by Jen Christie, seconded by Sarah Acheson, motion carried.*

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- *PWHS/18-19 #28: Motion to approve moving forward with Ottawa Therapy Dogs: Approved by Mike Avon, seconded by Christine Bacon, motion carried.*

3.2 Fundraising for Food for Thought Program

- There is \$1,120 available in the GB budget that usually goes to student awards but a portion can be allocated to Food for Thought
- It had been previously suggested that a section be added to the school fees collection form. It was also proposed that a cookbook be created with recipes for the compassion meals served.
- The Chairs and Dodie will discuss use of the healthy lifestyle grant and come back with suggestions.
- *HJHS/18-19 #32: Motion to approve collection of an optional amount for Food for Thought on the School Fees Form: Approved by Letitia Taylor, seconded by Penny Van Dine, motion carried.*
- *PWHS/18-19 #29: Motion to approve collection of an optional amount for Food for Thought on the School Fees Form: Approved by Brennan McConnell, seconded by Rhonda Boucher, motion carried.*

3.3 Parent Proposal on Screenagers(<https://www.screenagersmovie.com>)

- Topic deferred to April meeting due to time constraints.

3.4 Debrief from Governing Board training session

- Siobhan Barr attended training session
- The group at the training session was predominantly new GB members so the discussion focused on the role of the GB rather than more technical aspects.
- Training recommended all GB members for next year
- Presentation materials provided at meeting circulated to the GB for information

4. Principal's Report

4.1 Budget

- Operational Budget
 - o Revised budget presented
- Grants
 - o CPR: Every Grade 9 student will be trained in CPR
 - o Dodie provided an update on Spiritual Animation/ Anti-Bullying Anti-Violence; Safe International (grade 9) and Empowerment Yoga (grade 7 and 8); New mural painted with help of students

4.2 School Success: Targets

- MEES teachers (G10 math, G10 science, G10 history, G11 French and English) along with Grade 8 Math, English, French and Science teachers review the targets and added comments about strategies to support students
- Reports are generated for each student
- Dodie requested parents provide feedback on strategies that best support their students.
- Parent feedback:
- Email is preferred way of communication

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- Remind is working well as a communication tool
- Having a parent portal would be very helpful
 - WQSB will be using Mozaiik parent portal
 - Parents will have access by end of school year
- Parent suggested an on line scheduling tool for parent-teacher conferences
- Direct communication between parent and teacher is preferred, where possible
- Reminder for parents that teachers have websites which have valuable information

4.3 Sexuality Curriculum

- 10 teachers participated in a 2 day training event conducted by Stephanie Mitelman, CSE (Certified Sexuality Educator)
- Topic covered included:
 - what sexuality education is and why it is important
 - role of the teachers and parents
 - personal values and teaching sexuality education
 - the importance of language
 - overview of the MMES (Ministère de l'Éducation et de l'Enseignement supérieur) program
 - examples of specific learning plans
 - Specific sessions on Day 2 covered gender and sexuality, how to support student who discloses abuse/assault and sexting,
- Dodie led a breakout session where GB members review sexuality education materials. Session will be continued at next GB meeting.

4.4 School Council Update

- Band Update: \$15,000 grant received and will use to purchase new instruments
- Mindful minute – some positive feedback but there is room for improvement
- Parents and staff took time to post positive messages around the school Feb 26, 2019. Every locker had a message and it was well received by the students.
- Film studies course will be offered as an elective in 2019/2020
- Students went to a career expo at the Space Museum
- Hawk\Falcon mentorship day planned at Sportech
- Coffee House planned
- Downs Syndrome Day
- Library trip planned
- Clothing Collection
- Maker Mobile
 - Available to all G10 science students March 26
 - Made available through University of Ottawa
 - Dodie will review tech plan
 - Evaluating use of technology in the school
 - Looking into creating a “maker space” and possibly a permanent lab space.

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- Relay for life
 - o 11 students received training
 - o Event will be held May 2, 2019

5. Adjournment at 7:30pm

HJHS/18-19 #33: Motion to adjourn: Approved by Penny Van Dine, seconded by Ashley Smith. Motion carried.

PWHS/18-19 #30 Motion to adjourn: Approved by Brennan McConnell, seconded by Emilie Giacomelli. Motion carried.