

**Hadley Junior High School  
Philemon Wright High School  
Joint Governing Board  
Wednesday, February 22, 2017 Minutes**

**In Attendance**

**Parents**

Diane Carman  
Cindy Seguin            Rhonda Boucher  
Tanya Bryant            Benoit Monette  
Jacquie Paisley        Zari Yaraghi  
Penelope Van Dine  
Mike Avon (H+PW)

**Staff**

Dodie Payne, Principal    Bill Rosseel, VP  
Lori Brown                Christine Bacon  
Jen Christy                Brennan McConnell  
Pierre Grosso              Adam Leclair  
Darlene Doucet  
Amanda Barnes (H+PW)

**Guests**

Chris Schaler, WQSB Commissioner  
Rafi Khan, teacher

**Absent**

Sarah Cox  
Melanie Travers  
Graeme Lachance  
Helene Courchesne  
Lauren Barbour

**1. Agenda**

**1.1 Motion to approve the agenda** with addition item 3.2 Motion to approve Student Contract to be proposed by Rafi Khan  
*PWHS-GB 16/17 -28 Motion approved by Benoit Monette, seconded by Christine Bacon; carried.*

**1.2 Motion to approve 14Dec2016 minutes;**

*PWHS-GB 16/17 – 29 Motion approved by Rhonda Boucher, seconded by Christine Bacon; carried.*

**2. Standing Committees**

**2.1 Parent Committee**

Meeting held Oct 2016 was reported to have disruptions by members of public. Vote of the Parent Ctee subsequently restricts attending public to observer status and any disruptive attendees will be barred from future committee meetings. Parent committee will hold an Open House in May 2017.

Presentation was given to the committee on pending changes under Bill 105, should it be adopted. EPCA has been invited to sit at Education Ctee and Budget meetings.

Discussion regarding new history curriculum.

**2.2 SEAC**

Workshop to be held 09Mar2017; open to parents. To be held at Board office to permit schools to videoconference.

### **3. New Business**

3.1 Proposal for 2018 March break trip to Europe, PW Teacher Rafi Khan:

Requesting approval of a 10-day grade 10 and 11 trip to England and France during March Break 2018 departing on Friday, February 23, 2018 and returning on Sunday, March 4, 2018 (please allow up to 1 day change in the departure date). If March Break in 2018 starts on a different date, then the trip would depart on the day before March Break.

*PWHS-GB 16/17 – 30 Motion approved by Benoit Monette, seconded by Mike Avon; carried.*

3.2 Proposed document 'Europe Trip Student contract' recently revised to remove any imprecise wording and set out two levels of infractions and consequences. Needs to be signed and submitted to Mr.Khan.

*PWHS-GB 16/17 –31 Motion approved by Rhonda Boucher, seconded by Benoit Monette; carried.*

3.3 Criteria for School Principal

Request from WQSB sent to GB Chairs to review, approve and forward to them document outlining the agreed upon criteria for school principal, in accordance with sec 79.2 of The Education Act. Existing criteria document will be sent out to all members for review. At the next GB 15Mar2017 the GB will go in camera and review/revise and motion the document, to be sent to the WQSB no later than 17Apr2017.

### **4. Principals Report**

4.1 Budget Report:

4.1.1 Dodie met with WQSB re: capital expenditures: computer allotment will be used for teacher laptops, Ops budget went to Smartboards purchased en masse through Computers for Schools. The rolling laptop cart is in use constantly; a second will be purchased for next year. Teachers must disburse their amounts by 01Apr2017. Fitness room equipment is needed.

4.1.2 *Mesure 30170* is a grant with a very broad focus, but part of the grant requires that the parameters and school based application be discussed at GB. At H/PW, the grant will be used for direct support of ELA for targeted students and Grade 11 *epreuves* prep. Explanation provided and receipt requires motion.

*PWHS-GB 16/17 –32 Motion approved by Zari Yaraghi,, seconded by Benoit Monette; carried.*

4.2 Midyear, end of year exams. Mid-year exams just passed and staff and parents were well informed of schedules, study tips and rules. There were only a handful of students who conflicts in scheduling. End of year Ministry exams have already been schedule; several take place in class in May so The Admin team is working to limit interruptions in class time.

4.3. Subject time allocation (STA); we will be using the same document as last year with a slight change that anticipates the addition of a Finance course (that would be 2 credits and Contemporary World would be 2 credits instead of 4); waiting on direction from the school board. Curriculum has not yet been seen by the Admin team and there are questions by EPCA and teachers unions regarding the roll out. Motion requested to adjust STA to incorporate new France course as directed by the Ministry.

*PWHS-GB 16/17- 32 Motion approved by Benoit Monette, seconded by Mike Avon; carried.*

4.4 Policy Handbook; Dodie and the Admin team revised some documents and amalgamated them into one document. Revisions included updating some info, adding technical details and removing teacher names/references, adding dress and behaviour codes, safe school policy, school fees, suspensions, transportation, etc. Format is condensed (13 pgs) and info accessible for parents, teachers and staff. Motion requested to approve Hadley Junior and Philemon Wright High School Policy Handbook.

*PWHS-GB 16/17- 32 Motion approved by Rhonda Boucher, seconded by Brennan McConnell; carried*

4.5 Bell change. Bell times will be adjusted one minute throughout the day to bring all times to the five minute mark (8:50 am instead of 8:51 am, 8:55 rather than 8:56 am, etc) until school end time 3:30 pm.

4.6 School Council;

- Project Active run by Mr. Snooks will proceed 26May2017.
- Winter outdoor camping trip for Grades 10+11 successfully took place last weekend: next session will be the end of the year canoe trip down the Madawaska River for Grade 11. Course is equivalent to one credit under their electives.
- Hadley activity day is scheduled for 23Feb2017, including skiing at Camp Fortune, open activities at school. PW is considering something similar for next year.
- VB tournament to held at PW 23Feb2017.
- University of Waterloo Math Competition- 67 grades 9,10, and 11 students qualified to write; date TBD.
- University of Ottawa math contest – 4 students selected to participate 28Apr2017.
- Rube Goldberg competition for Grade 11 students 02May2017.
- Destination Imagination (DI) – Karen Piercey's team has won 1<sup>st</sup> place in the region and will represent Quebec in the global finals competition in Knoxville, Tennessee 24-27May2017. Parent Committee is looking to have funds provided by the school board.
- FNI students have been invited to participate in a broom ball tournament; one details are known and the item reviewed at School Council an electronic vote by GB will be requested.

## **5. Varia**

- Zari made an inquiry on behalf of parents regarding substitute bus drivers altering pick up times (earlier or later than the established bus times). Can be reported directly to the WQSB, and Dodie advised that the issue was raised with the school board. The Admin team at school is requesting that they be looped in on complaints or questions to the WQSB re: transportation as it helps them to follow up.

## **6. Adjournment 6:47 pm**

*PWHS-GB 16/17- 33 Motion approved by Benoit Monetter, seconded by Christine Bacon; carried*

Next meeting: March 15, 2017

**Our Mission: To Achieve Success through Education and Community**