

**Philemon Wright High School
Joint Governing Board
Minutes**
May 17, 2017 2017 5:30 pm Library

In Attendance

Parents

Diane Carman
Lauren Barbour
Zari Yaraghi
Helene Courchesne

Staff

Dodie Payne, Principal
Bill Rosseel, VP
Adam Leclair
Christine Bacon
Ashley Smith
Graeme Lachance

Absent

Mike Avon
Benoit Monette
Rhonda Boucher
Brennan McConnell

Guests

Chris Schaler, WQSB Commissioner

Quorum met by Philemon Wright High School School

Agenda/Minutes

1.1 Motion to approve the agenda with no amendments;

PWHS-GB 16/17 – 45 Motion approved by Christine Bacon, seconded by Graeme Lachance; carried

1.2 Motion to approve the minutes of the meeting 12Apr2017

PWHS-GB 16/17 -46 Motion approved by Zari Yaraghi, seconded by Diane Carman; carried.

2. Standing Committees

2.1 Parent Committee is holding an "Open House" on "Exploring the Indigenous Pedagogy at the WQSB" on Monday, May 29th, at 7:00pm at the school Board. I've attached the announcement. Please share with all parents. A formal email is going out tomorrow to Principals and PC & GB

2.2 SEAC

Regular SEAC meeting was cancelled due to flooding.

SEAC held their open house on "Empowering Parents to help them talk with their kids about drugs" with Connexions on 15May2017. It was well attended and you can access information at centreconnexions.org SEAC's next/last meeting is still to be determined.

3. Principals Report

3.1 Operational Budget

- Dodie met with Kim Wilson to review teacher spending to ensure it aligns with School Success Plan. Teachers are purchasing Track and Field, a document camera and novel set for English dept. Office furniture has been donated. It is crunch time for school fees payments with Gr 8 boat cruise and Prom upcoming.

3.2 School fees

On track to collect outstanding school fees. End of year sees acceleration of payment before Prom and Grade 8 boat cruise. People who have not paid will be sent to collections. A class action lawsuit by a parent (in Chicoutimi QC) has resulted in school boards having their schools review fees to ensure they fall in line with the Education Act. Fees can only be charged for consumables, viz.; items used by students to write on, draw or cut and must be justifiable. First review is done by Principal then submitted to the Board. Amendments are as follows:

Sec 1 & 2 Art \$20 > \$10
Sec 1 & 2 Math \$20 > \$10
Photocopies \$60 > \$30
Modified ELA \$16 > \$0
Journalism \$20 > \$0
Sec 1 Drama \$10 > \$0
Sec 2 Adv Drama \$25 > 0
Sec 2 Adv Music \$15 > \$5

PWHS-GB 16/17- 47 Motion to approve reduction in school fees for 2017-2018, approved by Graeme Lachance; seconded by Zari Yaraghi; motion carried.

3.3 School Success

Grade 7 and 8 awards ceremonies is June 22nd, Grad Awards are June 21st – Dodie has the teacher input, waiting on final nomination and plaques. Admin. team decides on recipient of a Governing Board award; the balance of the GB operational budget is recommended to go towards the reception for Hadley and PW and towards engraving the plaques.

PWHS- GB 16/17- 48 Motion to approve disbursement of the balance of 2016-2017 GB Ops budget to end of year student success reception and awards; approved by Lauren Barbour, seconded by Helene Courchesne; motion carried.

3.4 Severe flooding

H/PW had a limited number of students whose families were affected by flooding; assistance was offered to staff and students. Only glitch was once school was closed it was difficult to access distribution email list remotely.

3.5 Staffing

Dodie requested that Lindsay Place (LP) be removed from the Hadley budget as it's a school board program and this has been done. Staffing: LP 7 students – 1 teacher and grant/*mesure* covers the cost of the aid/technician. Dodie needs to address current staffing. Hadley: 466 students- 33.6 teachers. PWHS: 616 students - 45.5 teachers. Technicians and aids are converted into equivalents for teacher allocations. Dodie has met with all non-tenured teachers; several are returning from Mat. Leave as well.

3.6 Office 365

Staff are training on how to convert to Office 365; students will use it as well. Document movement and laptop configuration will take place over the summer. Lisa Diner from the WQSB is assisting staff.

3.7 School Council report

Hadley: is one of the "We Schools" which is a global initiative which will focus on clean water access; the 7 participating students will hold a fundraiser 24May2017 to raise awareness and money for a well in a developing country.

PWHS: The PW School Council of teachers will send a letter to the WQSB regarding the state of the lane way. GB Chairs will a letter as well. The Prom Carnival afternoon was enjoyed by all, in particular the dunk tank, with proceeds going to the Prom ctee.

4 . Varia

Cappies Gala is on Sunday 28May2017, where PWHS students are performing and have been nominated for 14 awards.

5. Adjournment

PWHS-GB 16/17-49 Motion to adjourn meeting at 6:23 pm, approved by Ashley Smith; seconded by Helene Courchesne; motion carried.

Next meeting: at the discretion of the Chair.