

Hadley Junior High School
Philemon Wright High School
Joint Governing Board
Minutes
Wednesday, November 16, 2016

In Attendance

Parents

Diane Carman, Chair
Lauren Barbour, Vice-chair
Helen Courchesne
Rhonda Boucher
Benoit Monette
Mike Avon
Zari Yaraghi

Staff

Dodie Payne, Principal
Bill Rosseel, Vice Principal
Christine Bacon
Graeme Lachance
Adam Leclair
Brennan McConnell

Guests

United Way/Centraide – Josee and Rachel
Chris Schaler – Commissioner

Absent

Ashley Smith
Amanda Barnes

1.1 **Approval of agenda** – to Include item 3.2 under New Business “PWHS New York Trip” and to Varia i) public consultation document and ii) GB training info.
PWHS-GB16/17 – 12 Motioned: Mike Avon and Christine Bacon, Carried

1.2 **Approval of minutes** from 12 October 2016
PWHS-GB16/17 – 13 Motioned: Adam Leclair and Zari Yaraghi, Carried

1.3 **Documenting of electronic resolutions**

Motion: 25Oct2016 - Motion to approve offsite visit for 45 Hadley Junior and Philemon Wright HS students to attend National WE Day activities 09Nov2016 at Canadian Tire Centre.

PWHS-GB16/17 – 14 Motioned: Rhonda Boucher and Ashley Smith, Carried

Motion: 04Nov2016 - Motion to approve absence of 12 grade 10 Philemon Wright HS students on Friday December 2, 2016 periods 3-6, to attend Queen's University Invitational volleyball tournament.

PWHS-GB16/17 – 15 Motioned: Benoit Monette and Helene Courchesne, Carried

2. Standing committees:

Parent Committee:

First meeting of Parent Committee was 17Oct2016. Elections for the Executive, Committee's and Commissioners were the main agenda items. The results are as follows:

- Chair – Rhonda Boucher (Poltimore/Philemon)
- Vice-Chair – Kim Carleton (PETES)
- Treasurer – Jennifer Hill (St. John's)
- Parent Commissioner for Elementary – Nick Giannakoulis (South Hull)
- Parent Commissioner for Secondary - Rhonda Boucher (Philemon)
- Parent Commissioner for K-11 – Greg Brennan (Maniwaki)
- The Parent Committee also voted in the 11 members to Special Education Advisory Committee (SEAC).

SEAC:

The first meeting for the Special Education Advisory Committee (SEAC) was on Monday, November 14th. Shannon Davis (Symmes) was elected as the Parent Commissioner for Special Needs.

EPCA:

English Parents' Committee Associations AGA was held on Saturday, November 12th. EPCA represents 8 of the 9 English School Boards Parent Committees.

The elections results for the Executive Committee are as follows:

- President – Rhonda Boucher, Western Quebec
- Vice-President – Debie Germann, New Frontiers
- Treasurer – Suzanne De Jonge, English Montreal

EPCA is seeking feedback on the "Let's talk About Our Future" consultation document that the Ministry of Education is using to get feedback at their consultation meetings across Quebec. Please forward your feedback to Rhonda Boucher at rhondaleeboucher@yahoo.ca by November 25th.

3.1 United Way/Centraide presentation

Service the needs of 65,000 people from feeding students, psychological assistance and various other forms of family and social support. There are many interventions that can happen through one person at the school. MCDJ is the community center we help with the food bank. MCDJ provides food service to the low income families (5000 people with only 600 social housing spots), homework club, teenagers do community service in the summer and learn life skills.

Presentation given to provide information to the school and ask for consideration from the school as to how teachers and students can help support the United Way; to be discussed by GB.

3.2 PW New York Trip for Grade 10, 11

- May 5-7 (May 5th is a PD); tour company will be Educatours. Will include tickets to Broadway musical
- Cost is \$515 – to be paid by students.
- 36 to 40 students will attend with 4 teachers.

Motion- Motion to approve the 2017 PWHS New York City trip from 05-07May2017.

PWHS-GB16/17 – 16 Motioned: Adam Leclair and Mike Avon, Carried

Note: trips outside of Canada need to be approved by the WQSB DG

4. Principal's report

4.1 Budget

- Revised Proposed budget
- Numbers have changed so the budget was revised.
- School Council reviewed the Operational Budget.
- Secondary Education covers supply teacher
- We will have to use an extra-curricular grant to cover supply teachers for the rest of the year. This is separate from monies used to cover Supply Teachers for PD.
- The purchase of extra science textbooks was required. New Gr. 9 history textbooks and teaching binders were purchased to cover the new curriculum.
- Need to purchase textbooks for Grade 10 because they are falling apart. Hoping for a textbook grant.
- School fees 40% paid \$117,993.00 (\$62,193.00 PW)
- We are further ahead than we were last year. First reminders have gone out.

4.2 School Success

School Organization

- Presented to Staff during PD Days, covers, student demographics, staffing allocations for PWHS & Hadley, and staffing roles.

Schools success

- Math and French are our challenging programs and have lower success rates. Marks do improve over the cycles.

School Success Plan 2016/ 2017 (Resolution)

- Trimmed it down from last year. Focusing on what we can make a difference on for the tracking.

Motion - to approve School Success Plan as presented.

PWHS-GB16/17 – 17 Motioned: Rhonda Boucher and Adam Leclair, Carried

Target setting

Valuable but very time consuming process, done by teaching staff and administration.

- Put student in quadrants each term (grade 8 and MEES 5) proficient, above proficient, etc.
- Focus on how to move students from one quadrant to the next.

4.3 Anti-Bullying/Anti-Violence Plan - inform

- Anti-Bullying week – this week
- Brigade 51 (Police in partnership with youth agency) spoke to grade 7 - message is to ask for help and not just watch.
- Grade 11 – you are the people who can really make a difference by stepping in.
- Student Voice (Indigenous students, transgender students)
- Transgender student did a presentation with students from Lisgar to the staff; and the school board has asked them to make a presentation to all principals
- ONAKI – A FN group who will be coming to our school every week.
- A Cree teacher – Kenny Oaisis will be doing a smudging ceremony .
- Cultural grant – likely Mark Walter to do a project with the FNMI students
- Possible chainsaw artist to carve totem poles into the cut trees in the courtyard.

4.4 Code of Conduct

- Hallway Expectations – Tabled for December 14th meeting.
- Extra-Curricular Accountability – Tabled for December 14th meeting.
- There will be two expulsions- were brought to discipline committee and were expelled due to drugs.

4.5 Governing Board Responsibility

- Fundraising – Tabled for December 14th meeting.
 - what has to be approved and what doesn't
 - many small fundraisers are happening in the building, e.g. bake sales
 - not all small fundraisers go through school council, but would be approved by the Principal
- Governing Board Approval
 - What can we approve ahead of time for the year?
 - Sports (extracurricular in the schedule)
 - Special Needs groups' outings
 - Last minute trips - approvals under Sec. 87

What requires Governing Board approval?

- If it is happening during school hours and has gone through school council it will be passed to GB as information.

Motion: Governing board approval will be sought for overnight trips and/or trips outside of the region.

PWHS-GB16/17 – 18 Motioned: Benoit Monette and Helen Courchesne, 1 abstention, Carried

Action: Dodie to make inquiries . Motion to be reviewed again at January 2017 GB meeting.

5. Varia

5.1 Public consultation on Education Success

- Link on the website to select survey document. Closing soon.
- It is a fairly broad survey but easy to complete survey. If interested please review document provided by Rhonda Boucher and then fill out the survey.

5.2 GB Training

- Slides from training session 19Oct2016 are on the WQSB website.

5.3 Fraser institute –

- PWHS is the Number 1 English Public School in the Outaouais.

6. Adjournment Motion to adjourn 7:29 pm

WHS-GB16/17 – 19 Motioned: Adam Leclair and Zari Yaraghi, Carried

Next meeting: December 14, 2016

Governing Board members are kindly reminded to bring non-perishable food items for Breakfast Program - thanks !